

# The Society of Scribes & Illuminators

## CAPITAL LETTERS 2021

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### LAY MEMBERS EXHIBITION ENTRY RULES

Closing date for receipt of digital images is 5<sup>th</sup> June 2021,  
and for physical entries is Saturday 10<sup>th</sup> July 2021.

#### **ELIGIBILITY FOR ENTRY**

The exhibition is open to all Lay Members of the SSI.

#### **SUBMISSION OF ENTRIES**

Entries may be in any medium, and may be 3-dimensional, of any size up to a maximum of A2 (594 mm x 420 mm), mounted but not framed. A digital photograph of each entry must be submitted by the due date. For UK entrants, the physical piece of work must also be sent in by the due date for display on the day. Only overseas entrants may submit a digital photographic entry. Please see the bottom of this page for these dates.

Images must be named using your surname and initial. If entering more than one piece, these will be numbered. If entering more than one image for a piece they will be lettered.

**Example 1** - Karen Osborne is submitting a single image for her single exhibition entry. Her file is a TIFF. The file name is Osborne K.tif

**Example 2** - Paul Anderson is submitting two pieces, one which has 3 images, His files are jpegs. The file names are Anderson P1, .jpg, Anderson P.jpg and Anderson P.jpg

You are responsible for the creation of the electronic image(s) of your piece of work, and you agree that the image is of your own original work. Your image may include or exclude the frame.

Any images you submit may be used (in whole or in part) by the SSI for inclusion in a digital exhibition or catalogue and on the SSI website or SSI publications at a later date unless you specifically stipulate this on your Entry Form in the Comments/Notes For Organisers section.

#### **PHOTOGRAPHING EXHIBITS**

- It is important that your image is of the highest standard you can provide. The file you supply should be either a high resolution TIFF (\*.TIF) or JPEG (\*.JPG). The image should be in colour. Further guidance on taking photographs of your work can be found at <https://calligraphyonline.org/wpm/wp-content/uploads/2020/07/Photographing-Work-for-Exhibition.pdf>
- In most cases one image will be sufficient. Up to 3 additional images may be submitted if you believe that is helpful (e.g. pictures of a 3-D object).

#### **INFORMATION TO INCLUDE WITH YOUR SUBMISSION**

Please complete an ENTRY FORM (this can be found on the SSI website under 'Events' at <https://calligraphyonline.org/events/capital-letters/>) for each submission, giving all the required information about your entry and your wishes with respect to feedback and display options. If you would like an email acknowledgement that we have received your submission, you can request it on the form.

**SEND YOUR DIGITAL IMAGES to Steve Eades at [teknigraphos@btinternet.com](mailto:teknigraphos@btinternet.com) by 5 June 2021**

**SEND PHYSICAL ENTRIES to Steve Eades, 17 Tobago, West Parade, Bexhill on Sea, East Sussex, TN39 3YB to arrive by 10 July 2021**