

# The Society of Scribes & Illuminators

## ANNUAL GENERAL MEETING

October 2, 2021 | 1 pm to 4:30 pm

Tuke Common Room, Regent's University London, Inner Circle, Regent's Park, London NW1 4NS

### Attendees:

Anne Cox	Janet Pickett FSSI
Cathy Stables FSSI	Julie Chaney
Celia Almeida	Maggie Berry
Cherrell Avery FSSI	Sharon Shaw FSSI
Donna Foster	Stephen Overton
Elaine Gillingham	Sylvie Gokulsing FSSI
Gillian Hazeldine FSSI	Tim Noad FSSI
Gwyneth Hibbert	Wendy Simpsons
Helena Bryant	Margaret Miller
Ian Garrett FSSI	Rosemary Stevens

### 1. Welcome and Apologies

Sharon Shaw FSSI, Chairman, welcomed attendees to the AGM. See Appendix 1 for a list of apologies received.

The current rules require a quorum of at least 18 members, of whom 10 must be fellows. Unfortunately, there were only 8 Fellows in attendance, so the Chairman explained that we were unable to officially transact the business of the AGM. She stated that nervousness over travelling by public transport was undoubtedly a factor but that we were not clear, at that time, how the issue would be resolved.

### 2. 2020 AGM Minutes

The Minutes of the AGM held on Saturday, October 10, 2021 through Zoom video conferencing were unable to be approved.

### 3. Matters Arising

Ditto

### 4. Report from the Chair

The Chairman made the following report:

Welcome to the SSI'S centenary AGM. In today's current climate I know many people are still nervous about travelling on public transport so I really appreciate you being here.

2021 is the Centenary of the Society of Scribes and Illuminators and we were hoping to celebrate with our Exhibition: Words Made Beautiful. Unfortunately, it was cancelled and

# *The Society of Scribes & Illuminators*

so this period of semi inactivity has been an opportunity to really think about making some positive changes to the society that will be beneficial to our members and less time-intensive for our offices and volunteers so they can focus on their calligraphy development.

## **CENTENARY EXHIBITION**

We still haven't had the rescheduled dates from the Mall Galleries but we have now secured a second venue in Wales at the Swansea Museum. The dates are 5th to the 19th August 2022 and the intention is to hold the opening on Saturday 6th August.

Lay members and Fellows were sent a complimentary copy of the catalogue which was organised and co-ordinated by Julie Chaney. A big thank you to Julie for taking on this mammoth task and based on the numerous emails I have received from our members the gesture was very much appreciated.

## **CAPITAL LETTERS DAY**

The last 18 months have been particularly challenging for Steve Eades and Alma Swan who are the organisers of Capital Letters Day. The event was due to take place at Goodenough College in London on the 17th July 2021 but had to be cancelled after the Government extended the lockdown restriction on 14th June.

This is the second year that the event has had to be cancelled after being fully prepared so I'm sure you can understand Steve and Alma's frustration. It is now scheduled to take place on Saturday 14th May 2022 at the same venue and Stella Panayotova has agreed to appear on the new date, as have three of the four demonstrators.

Thank you to Steve and Alma for your hard work and tenacity.

## **SSI OFFICERS and SUPPORT TEAM**

We have two new officers along with 2 supporting administrators.

Our new Honorary Secretary is Celia Almeida. Celia is currently working through the correspondence course with the guidance of Sylvie Gokulsing and the Heraldry course with Tim Noad. She has a background in marketing and proactively takes on tasks to support the calligraphy community.

The supporting administrator is the Minutes Secretary - Elaine Gillingham. Elaine is in year 2 of the ATS course, highly organised and a meticulous note taker with a keen eye for detail.

Nikolay Valchev stepped down as the Honorary Treasurer in January 2021. I'd like to take this opportunity to thank Nikolay for all his hard work and especially for the support and guidance he has given to our new financial team. We'll be sending him a piece of work by Tim Noad as a token of our appreciation.

Our Honorary Treasurer is Stephen Overton and the SSI's day-to-day banking will be the responsibility of our Bookkeeper Sandra Pereira. Both Stephen and Sandra have a background in banking and finance and are keen calligraphers.

# The Society of Scribes & Illuminators

## **THE EXECUTIVE COMMITTEE**

Three Executive Committee meetings have taken place this year to ensure the Society runs smoothly. The contribution of our elected and co-opted members is always greatly valued and sincere thanks to everyone.

## **FELLOWS MEETINGS**

Fellows' meetings have also been taking place on a regular basis and discussion topics have included: strategies to reach a younger audience and how best to promote the society and the work we do.

## **COMMUNICATION**

To keep all the Fellows informed about the day-to-day running of the society they are sent the minutes from the Executive committee meeting. To achieve more openness within the society the minutes from the Fellows meeting are now sent to the members of the Executive Committee.

## **THE WEBSITE**

Our website will transition to a new domain name [www.ssicalligraphy.com](http://www.ssicalligraphy.com) to bring it up-to-date with current digital trends. The new website will carry fresh content in mobile friendly format. Importantly it will include additional features such as a gated member only access area. This is an important step towards improving SSI's online presence and attracting tomorrow's SSI Fellows. To keep any potential disruption to a minimum, the existing site will continue to co-exist till traffic to it significantly declines and the new one is secure enough to stand alone. Thank you to everyone, especially Alun Briggs for maintaining and updating the information on the current website.

## **SOCIAL MEDIA**

### **Instagram**

SSI has an Instagram account with 266 followers, but no posts. The reason for the lack of posts is because we haven't worked out what our communications strategy should be: What exactly is our objective? – is it certification, exhibitions, memberships? Who are we targeting? Members, Non-members, the wider/global calligrapher or the local/UK based individuals, professionals or amateurs? The SSI must have an integrated plan covering all its activities rather than simply posting without a specific aim.

### **Facebook**

Thank you to Adele Dark for keeping the Society in the public eye with regular postings on Facebook.

## **EDITORIAL BOARD**

The Scribe continues as our main publication, with two splendid editions in the past year edited by Vivien Lunniss and produced by our new designer Sarah Morgan. The Scribe is full of varied and interesting articles and an excellent resource when inspiration is required.

# *The Society of Scribes & Illuminators*

## **THE NEWSLETTER**

Jo Turner and Alice Mazzilli both stepped down from their respective roles as newsletter editor and designer. They worked tirelessly to produce four newsletters throughout the year and we'd like to thank them both for all their hard work.

### **Newsletter Redesign**

Finding content suited to the newsletter circulation continues to be a challenge. Discussions at Exco and Fellows meetings have concluded that we will now focus on a condensed version that summarizes calligraphy related information for our members. A print version will continue to be posted to key members who do not have email addresses.

A possible replacement for the newsletter editor was to have pairs of Fellows working together to organise and edit each quarterly newsletter assisted by a designer who would create the layouts and deal with the technical aspects.

## **EDUCATION BOARD**

### **The Correspondence Course**

Although the Correspondence Course continues to achieve a healthy number of enrolments the sub-committee of the Education Board, comprising Jilly Hazeldine, Sylvie Gokulsing, Mary Noble and Vivien Lunniss agreed that the current course is too long for a lot of students. Therefore, the course needs to be rewritten and comprise separate courses: The Foundational Hand, Roman capitals, Italic and Italic capitals. It was felt that there would still be a need for more in-depth study than strictly online courses allow for, with the detailed feedback from tutors being such an important part of the learning process. The course will also include some visual content which will be filmed professionally. It was agreed that the current course will continue to be offered until the new courses are in place.

## **ADVANCED TRAINING SCHEME**

### **ATS Administrator**

Helena Bryant is the new ATS administrator and also in charge of the sales.

Many thanks to Helena for being such a proactive member of the society.

### **ATS Course Convenor**

Sylvie Gokulsing is now the ATS course convenor.

The first face-to-face session in 18 months took place over the weekend of September 3rd - 5<sup>th</sup>. Students have given positive feedback on the contact and support provided during the lockdown cancellations and online Zoom support will still be available to students between September and April 2022 as this is a longer break than usual.

The next selection day will take place in June 2022

An ATS Certificate of Completion has been designed and executed free of charge by Jilly Hazeldine and will be given to the current exhibiting group and also past ATS participants. Thank you, Jilly, for generously undertaking this initiative.

Thank you to the six ATS tutors Cherrell Avery, Sylvie Gokulsing, Tim Noad, Juliet Bankes, Vivien Lunniss and Mary Noble for imparting your skills and knowledge.

# *The Society of Scribes & Illuminators*

## **Post-ATS (PATS )**

At the September ATS weekend, a Post-ATS (PATS) group was held for six invited past students, supported by Jilly Hazeldine. The aim is to encourage students to consider later mentoring towards Fellowship of the SSI.

At one of the Fellows' meeting it was suggested that in future an Open Day should be organised so that the work of potential Fellows can be discussed with a wider group of current Fellows who would also show their work.

## **THE LIBRARY AND ARCHIVES**

Our Librarian Donna Foster informs us that our reference collection within the London College of Communication library is now open again to visitors. As well as the material about the society itself, there are also two cabinets of books about calligraphy and lettering. If you would like the latest book list, or you are intending to visit and want to know where to find a particular item, please ask Donna as she may be able to point you in the right direction.

The LCC are now asking visitors to book 48hrs in advance, using the form on this page - <https://arts.ac.libanswers.com>

The latest Scribe has been sent to the indexer, so a completely up-to-date version will be available soon - the current index includes all articles in The Scribe up to and including the Winter 2020 edition. This index is available on request: please let Donna know if you would like a copy. One hundred years of subjects are covered, many of them in articles written by our experts.

Now is probably a good time to have a stock take/audit of the material in the library and any material currently held elsewhere. If anyone can spare some time to help check the material on the shelves against the catalogue list, please get in touch with Donna.

Donna was looking forward to getting a better understanding of or archives at the V&A, but unfortunately this is not going to be possible at the moment. Right now, these are only accessible to V&A staff, partly because of the pandemic and partly because and the Blythe House building is soon to be decanted and closed. The archives will unfortunately be inaccessible until 2024, when their new centre opens: V&A East (in the Olympic Park). One of the researchers there has been extremely helpful in going through our material to try and answer the few questions that we had; we are very grateful to her for her assistance.

Thank you, Donna for your excellent work in maintaining the SSI archives.

# The Society of Scribes & Illuminators

## **MEMBERSHIP**

Our Membership Secretary, Nicky Tait, informs us the SSI currently has 423 members which is slightly down on last year's figures, comprising:

- 46 Fellows (10.9% of the membership)
- 305 Lay members (72.1% of the membership)
- 50 Friends (11.8% of the membership)
- 22 Honorary members and organisations (5.2% of the membership).

81% of our membership live in the UK, 4.5% in Europe and 9% in the US.

We also welcome members in smaller numbers from Egypt, Canada, Australia, New Zealand, South Korea, Singapore, Japan and Vietnam.

Nicky's role is vital to the running of the Society and we are grateful to her for continuing to manage all aspects of our membership. Thank you very much for all your work, Nicky.

## **CONCLUSION**

Many thanks to everyone who has helped to make the SSI flourish not just this year but over the last 100 years.

We have a great team of people both brand-new blood and experienced old hands to move the society forward and I'm very proud to be part of this team.

*Sharon Shaw FSSI*

*Chairman*

Acceptance of the Chairman's report was unable to be voted on.

## **5. Report from the Hon Treasurer**

See Appendix 2 for Income and Expenditure and Appendix 3 for the Financial Statements

The global pandemic in 2020 has had a significant impact on the finances of the Society. Membership receipts were down compared to 2019, the Education programme was significantly curtailed or cancelled, as was the Lay Members Day. Shop receipts were below 2019 numbers. On the expenses side, Editorial expenses were lower than 2019 and Administration expense showed an increase. Despite this the historically prudent management of expenses throughout 2019 and the deferment of LMD-related expense has enabled the Society to end the year with a small surplus of £15. Our cash position going into 2021 remains positive.

Membership subscription receipts were £14,497 a reduction of £528 compared to £15,475 in 2019 (£14,991 in 2018). Total membership numbers were 420 of which 394 were paying members - a reduction of 24 compared to 2019 (2018 was 405 paying members). Payments are mainly collected via PayPal (61%) which is a similar profile to previous years and the most efficient method from an administrative perspective. At the end of August 2021 membership receipts are tracking slightly behind the seasonal trend for the previous three years.

# *The Society of Scribes & Illuminators*

Education made an overall loss of £566 compared to a surplus of £1,420 in 2019 (£1,066 in 2018). Activities, especially ATS were impacted by the adverse economic conditions caused by the pandemic. Calligraphy Correspondence Course (CCC) maintained profitability but with a significantly reduced margin. We aim to make Education self-sufficient overall. Previous years' trends show that ATS/Writing & Design/Study Days run at a loss with profits from CCC subsidising the deficit.

Calligraphy Correspondence Course (CCC) sales in 2020 were £11,620 and expenses £10,560 leaving a small profit of £1,060 which is significantly below that of previous years (£6,373 in 2019 and £4,942 in 2018).

Advanced Training Scheme (ATS) 2020 sales were £1,470 and expenses £3,310 showing a loss of £1,840 compared to a 2019 loss of £3,984 (£3,176 in 2018). There was no Writing and Design Course income during the year. The Study Day/Master Class also suffered from reduced ticket sales and made a small profit, which while similar to 2019 there is little point in making meaningful comparisons due to the economic circumstances.

Lay Member's Day (LMD) was cancelled in 2020 and has been cancelled again in 2021. There are £1,300 of ticket sales pre-purchased for 2022 which is equivalent to over 30% of the 2019 sales and 9 refunds were requested. Expenses and future ticket sales have been accrued in the accounts for 2022.

Research & Technical Day/Skills & Ideas Day (RTD/SIB) was discontinued prior to the 2020 accounting period.

Sales for the online Shop were £1,303 a reduction of £664 from 2019 (£1,967) and a decrease from 2018 (£2,950). Stock purchase expenses were also down (£590 compared to £1,811 in 2019) resulting in an improved profitability of £713 (£156 in 2019). Stock purchases are running higher in 2021 partially due to the need to restock vellum from Cowleys. Centenary Exhibition catalogue sales are currently strong. Goose feathers remained the most popular purchase in 2020.

Editorial expenses for 2020 were £7,150 a reduction of £988 compared to £8,138 in 2019 (£5,450 in 2018). This was in line with the budget forecast.

Administration expenses were £7,337 compared to £6,475 in 2019 (£7,982 in 2018). While significant savings were made in 2019 through reducing costs related to accountancy fees (£720), credit card terminals (£170) and the Letter Exchange (£620), additional costs of £2,049 were incurred under Library expenses, due to the acquisition of the Joan Pilsbury manuscript.

Interest on Deposits was £38 on which tax is incurred.

Total Income for 2020 was £30,328 and Expense was £30,314 leaving a small surplus of £15. While this is significantly below the 2019 surplus of £1,072 (and £1,148 in 2018) we weathered the 2020 pandemic year in a relatively positive position compared to many other societies and charities.

Our Cash in Hand at Barclays at the end of 2020 was £54,087 down from £67,552 for the same period in 2019. Our current cash position in September 2021 is £53,500 after the

# *The Society of Scribes & Illuminators*

deduction of approximately £20,000 of forward disbursements related to the Centenary Exhibition and Capital Letters.

The value of the 2008 Fogg legacy (£75,000 was invested with the PruFund Protected Growth Fund) was £146,770 as at February 2021. This currently remains untouched in line with the wishes of the Fellows.

As reported to the 2020 AGM by the outgoing Honorary Treasurer, the SSI finances were expected to break even at year end. As can be seen from the report above this objective was achieved. The most important source of income, subscription revenue, ended up on a slightly downward trend compared to the previous year. While we are tracking approximately 13% behind the same point last year on a seasonal basis (and in general similarly below the same point for the previous two years), we typically get a pick-up in membership payments in the final months of the year. But this will need monitoring. We have seen a small number of cancellations (fewer than 5) in recent months.

Editorial and Administration expenses were largely as forecast although the anticipated Exco meeting expenses were not substantial compared to 2019, while AGM expenses were substantially reduced for the same period. Each ExCo meeting in London costs around £500 to fund and the AGM £1,500. We have benefitted from online usage of collaboration tools such as Zoom.

As stated previously, LMD 2020 was cancelled (and its successor Capital Letters has been cancelled for 2021). This resulted in a positive impact on profitability for 2020, the same will also be true for 2021. The average annual loss for exhibitions over the previous 5 years was between £1,000-£1,500 pa and this as well as some inflation of the original budget (under discussion by the organizers) will have a negative impact in 2022.

The Society's finances in 2021 are broadly tracking to the budget prepared by the outgoing Treasurer in 2020 and at this stage we anticipate making a surplus at year end, due to the deferral of exhibition expenses as explained above. A similar budgeting exercise will be adopted going into 2022. Cash reserves have been set aside for the major 2022 expenditure commitments, namely the Centenary Exhibition and Capital Letters (previously LMD). As these events and other anticipated calls on funds (such as the website refresh under discussion and re-writing of the CCC modules) will not be self-funding, we anticipate making an accounting loss in 2022. With this in mind, we will endeavour to observe the following assumptions for budgeting purposes:

- Subscriptions should cover the editorial and administration expenses
- Education activities should be self-sufficient and cash positive
- Capital Letters losses should not be higher than the excess of revenue from the Education activities
- The Centenary Exhibition will be funded from current cash reserves
- Other major expenditure (e.g. the website refresh) will require an alternative source of funding

This prudent approach has enabled the Society's finances to run at an annual average surplus of over £1,000 for the previous three years. However, the events of the last twelve

# The Society of Scribes & Illuminators

months have heralded an uncertain future and we will need to remain vigilant across all areas of the Society's activities.

I would like to register my thanks to the outgoing Treasurer who has bequeathed a detailed accounting model and associated documentation and who very graciously continues to provide invaluable advice and guidance to his non-accountant successor.

Stephen Overton

Honorary Treasurer

The meeting was unable to vote either to accept the Treasurer's report and financial reports or to retain Barclays Bank as the Society's banker.

## 6. Election of Officers

Chair: Sharon Shaw FSSI - Proposer: Cathy Stables FSSI, Seconder: Julie Chaney

Hon Treasurer: Stephen Overton - Proposer: Cherrell Avery FSSI, Seconder: Sharon Shaw FSSI

Hon Secretary: Celia Almeida – Proposer: Sharon Shaw, FSSI Seconder: Sylvie Gokulsing FSSI

The meeting was unable to vote on the election of officers.

## 7. Election of Executive Committee Members

Current Executive Committee Members

1. Cathy Stables FSSI (due to retire 2023)
2. Vivien Lunniss FSSI (due to retire but agreed to extend for another year)
3. Sylvie Gokulsing FSSI (due to retire but agreed to extend for another year)

### Resigned

Toni Watts

Jeffrey Bailey

### New Member Proposed

Emiko Hashiguchi FSSI - Proposer: Sharon Shaw FSSI, Seconder: Vivien Lunniss FSSI

Helena Bryant – Proposer: Sharon Shaw FSSI, Seconder: Cathy Stables FSSI

The meeting was unable to vote on the election of Executive Committee members.

## 8. Rules Revision

Proposal to change the Rules

Proposer: Gillian Hazeldine FSSI

Seconder: Maggie Berry

Stan Knight has requested the follow comment to be shared:

*"I would like to offer my support for the Rule Revisions as proposed by the sub-committee. I think that the sub-committee has done a magnificent job with their updating and amending of the Rules. The changes to the Rules reflect the current practice of the Society and help to bring it into the 21st century. They are to be congratulated on producing such a carefully worded document. They have shown great responsibility and respect in their task. Also, the input of the other advisors have obviously been invaluable, especially the treasurer's recommendations. I would like to register my sincere thanks to Sylvie, Jeffrey, Jilly, and Maggie. If I was able to attend the AGM I would unreservedly vote for these changes to the Rules."*

# The Society of Scribes & Illuminators

Whilst the meeting was unable to vote on the proposal to revise the rules, attendees were invited to comment on the proposed changes. Maggie Berry identified that the meeting would have been quorate under the new rules.

Gillian Hazeldine FSSI suggested an indicative vote on the proposal. There were 18 votes to accept the proposal and two abstentions.

## 9. Any other Business

As, in any case, business raised in AOB cannot be voted on, Elaine Gillingham suggested that the attendees should be asked if they had any issues to discuss.

Maggie Berry asked the Chairman if we have identified a company to work with on updating the website. Sharon Shaw FSSI said that it was intended to discuss this with the woman who developed the Letter Exchange website and when asked about the timescale to approach her was told this would happen during October 2021.

Margaret Miller asked who was the target audience for the new website and how was the committee planning to go about it. The Chairman said that Fellows and Executive Committee are discussing this and she described some of the possible approaches.

Margaret was concerned that young people don't get involved in the society so how would continuity be maintained? Sharon agreed, but said that the website must still remain true to the voice of the SSI.

## 10. Date for Next AGM

October 1, 2022

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The meeting closed at 2:10pm

Lunch was provided and followed by a **LECTURE** from **John Neilson**.

### Synopsis

It's easy enough to identify qualities desirable in more 'conventional' lettering, but how to judge 'informal' work? Does it make any sense to do so anyway, or is it all a question of subjective impression? John Neilson will consider these matters, with special reference to the letter carver Ralph Beyer (1921-2008), about whose work he has recently written a book.

### Speaker Biography

John Neilson has worked as a letter carver and lettering designer since 1992. Before that (and after a brief spell as a secondary school French teacher), he trained in calligraphy at *Roehampton Institute*, initially under Ann Camp, and then in letter carving with Tom Perkins. He has taught many workshops and courses in the UK and overseas, serves on the Acquisitions Committee of the Crafts Study Centre, and has been editor since 2003 of the Letter Exchange journal *Forum*. In 2021 the Crafts Study Centre and Lund Humphries published his book, *The Inscriptions of Ralph Beyer*.

The Chairman thanked John Neilson for his thought-provoking talk, which she felt would make us question how we work.

# *The Society of Scribes & Illuminators*

## **APPENDIX 1**

### **SSI AGM List of Apologies**

1. Adrian Selway
2. Alma Swan
3. Alun Jones
4. Angela Banks
5. Angela Hickey FSSI
6. Ann Stokes
7. Anna Ravenscroft FSSI
8. Annikki und Moritz Rigendinger
9. Babs Talbot
10. Barbara Craig
11. Cath Cooper
12. Davina Chapman
13. Diana Taylor
14. Donna Deeks
15. Emiko Hashiguchi FSSI
16. Ferdinando Lembo
17. Gaynor Goffe FSSI
18. Hazel Dolby FSSI
19. Helen Hayman
20. Janet Jeffreys
21. Janet Mehigan FSSI
22. Janet Smith
23. Jill Collar
24. Jo Turner
25. Joanna Shepley
26. John Nash FSSI
27. Juliet Banks FSSI
28. Lindsay Castell FSSI
29. Marèse Cholewa
30. Margot Riordan-Eva
31. Martin Holcombe
32. Marylyn Bacon
33. Maureen Sullivan FSSI
34. Nicky Aitchison-Tait
35. Nikolay Valchev
36. Patricia Crompton
37. Paul Eccles
38. Penny Price FSSI
39. Rod Edwards
40. Ruth Sutherland
41. Sandra Pereira
42. Sheila Waters FSSI
43. Shirley Richards FSSI
44. Stan Knight FSSI
45. Stuart Barrie FSSI
46. Sue Goldstone
47. Sunita Auger
48. Susan Hufton FSSI
49. Susie Leiper FSSI
50. Tanja Bolenz FSSI
51. Vivien Lunniss FSSI
52. Win Eyles

# The Society of Scribes & Illuminators

## APPENDIX 2

### SSI Income and Expenditure

<i>The Society of Scribes &amp; Illuminators</i>		THE SOCIETY OF SCRIBES AND ILLUMINATORS FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020				
Receipts and Payments Account for the year ended 31 December 2020						
	2020 £	2020 £	2019 £	2019 £		
Subscriptions received	14,947		15,475			
Membership expenses	<u>(592)</u>	14,355	<u>(599)</u>	14,876		
Legacy / Donations received		-		100		
<b>Education</b>						
ATS Student Income	1,470		11,139			
ATS Accommodation & Tutor Fees	(3,310)		(15,123)			
CCC Student Income	11,620		14,045			
CCC Tutor Fees	(10,560)		(7,672)			
Writing & Design Course Income	-		1,950			
Writing & Design Course Venue & Tutor Fees	(8)		(3,132)			
Master Class Student Income	-		5,337			
Master Class Venue & Tutor Fees	-		(5,124)			
Study Days Student Income	950		-			
Study days Venue & Tutor Fees	<u>(728)</u>	(566)	<u>-</u>	1,420		
<b>Lay Members' Day</b>						
Income Received	-		3,369			
Expenses	<u>(39)</u>	(39)	<u>(4,333)</u>	(964)		
<b>Skills And Ideas Day</b>						
Income received	-		-			
Expenses	<u>-</u>	-	<u>-</u>	-		
<b>Sales</b>						
Income from Sales	1,303		1,967			
Cost of Sales	<u>(590)</u>	713	<u>(1,811)</u>	156		
<b>Editorial</b>						
Journal print and post	(3,415)		(4,690)			
Journal honorarium	(1,900)		(1,650)			
Newsletter print and post	(475)		(577)			
Newsletter honorarium	(700)		(500)			
Website honorarium	<u>(660)</u>	(7,150)	<u>(721)</u>	(8,138)		
<b>Administration</b>						
Public Liability Insurance	(347)		(347)			
Accountancy Fees	-		-			
Donations/Support payments	-		(372)			
AGM	(126)		(1,507)			
Credit Card Terminal Hire Charges	-		-			
Committee Travel/Fellows' Meetings	(2,056)		(1,759)			
Library Expenses	(2,049)		-			
Honoraria	(2,000)		(2,000)			
General admin expenses	(475)		(309)			
Website Development	(266)		(163)			
Tax Paid	<u>(18)</u>	(7,337)	<u>(19)</u>	(6,475)		
Interest on Deposit Accounts (gross)		38		97		
<b>Excess of Income over Expenditure</b>		<u>15</u>		<u>1,072</u>		

# The Society of Scribes & Illuminators

## APPENDIX 3 SSI Financial Statements

	2020 £	2020 £	2019 £	2019 £
<b>Total Income</b>		30,328		53,479
<b>Total Expenditure</b>		(30,314)		(52,407)
<b>Excess of Income over Expenditure</b>		<u>15</u>		<u>1,072</u>
<b>Accruals from previous periods</b>		399		(1,883)
<b>Prepayments for future periods</b>		(13,880)		(399)
<b>Current &amp; Deposit Accounts</b>				
Cash in Hand: 1 January		67,552		68,762
Cash in Hand: 31 December				
Stripe	281		7	
PayPal	303		370	
Current Account	4,620		18,331	
Deposit Accounts	48,882	<u>54,087</u>	48,844	<u>67,552</u>